



## POLASÁÍ DHÁILEADH LEIGHIS

Iarrann an Bord Bainistíochta ar thuismitheoirí/chaomhnóirí a chinntiú go gcuirfear múinteoirí ar an eolas i scríbhinn má tá anó nó tinneas ar aon pháiste sa rang. Níl sé de dhualgas ar mhúinteoirí go pearsanta leigheas a thabhairt amach.

- Ní thabharfar amach aon chóir leighis atá molta gan ceas (scríofa) ó thuismitheoirí/chaomhnóirí agus údarás an Bhoird Bhainistíochta. Ní thabharfar amach aon chóir leighis nach bhfuil molta ná ní choinneofar a leithéide sa scoil.
- Níor cheart don chóir leighis a bheith i seilbh an dalta. Ba chóir é a choinneáil faoi ghlas i gcófra. Ba cheart cóir leighis áirithe (msh. ionalálaitheoir (inhaler) a bhíonn ag gasúir a bhfuil plúchadh orthu) a bheith ar fáil go furasta i gcaitheamh an lae scoile. Nuair is féidir b'fhéidir go dtógfadh an dalta é fhéin an chóir leighis faoi mhaoirseacht dhuine fásta a bhfuil údarás aige.

### **Fadhbanna Sláinte Fadtéarmach**

Má tá anó nó tinneas an-dáiríre ar dhalta is go bhféadfadh sé a beith i mbaol báis, ba cheat dó a bheith scríofa go soiléir céard ba cheart/nár cheart a dhéanamh i gcás éigeandála ag rá go díreach cén rud a d'fhéadadh a bheith contúirteach don pháiste.

### **Ríocht Baol Saoil**

Ba cheart do na thuismitheoirí/chaomhnóirí an Bord Bainistíochta (agus baill den fhoireann a bhfuil údarás acu) a shlánú ó aon fhreagracht nó dliteanas a d'fhéadfadh a bheith i gceist maidir le thabhairt amach leighis sa scoil.

### **Treoirreacha Dháileadh Leighis**

1. Ba cheart do thuismitheoirí/chaomhnóirí iarratas nua a dhéanamh ag tús gach bliain scoile.
2. Tá freagracht ar an thuismitheoir/chaomhnóir a chinntiú chuile mhaidin go bhfuil an múinteoir a bhfuil sé d'údarás aige an chóir leighis a thabhairt, ar scoil, mura bhfuil socrú eile déanta go háitiúil.
3. 'Siad na thuismitheoirí/chaomhnóirí atá freagrach as an chóir leighis a chur ar fáil agus ba cheart dóibh go hiondúil cuntas a choinneáil le cinntiú go bhfuil an chóir leighis ar fáil. Má tá anó nó tinneas an-dáiríre ar dhalta is go bhféadfadh sé a beith i mbaol báis, ba cheat dó a bheith scríofa go soiléir céard ba cheart/nár cheart a dhéanamh i gcás éigeandála ag rá go díreach cén rud a d'fhéadadh a bheith contúirteach don pháiste.

4. Ba cheart do na tuismitheoirí/caomhnóirí an Bord Bainistíochta (agus baill den fhoireann a bhfuil údarás acu) a shlánú ó aon fhreagracht nó dliteanas a d'fhéadfadh a bheith i gceist maidir le thabhairt amach leighis sa scoil.
5. Cuirfidh an Board Bainistíochta lucht árachais na scoile ar an eolas dá réir.

### **Treoracha Ginearálta**

1. Moltar aon pháiste atá tinn a choinneáil sa bhaile. Ní féidir ach i gcásanna eiseachtála páistí a choinneáil isteach ón gclós.



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## ADMINISTRATION OF MEDICINES POLICY

The Board of Management requests parents to ensure that teachers be made aware in writing of any medical condition suffered by any child in their class. This does not imply a duty upon teachers personally to undertake the administration of medicines or drugs.

- Prescribed medicines will only be administered after parents of the pupil concerned have written to the BOM requesting the Board to authorise a member of the teaching staff to do so. Under no circumstance will non-prescribed medicines be either stored or administered in the school. The Board will seek indemnity from parents in respect of any liability arising from the administration of medicines.
- The school generally advocates the self administration (eg inhalers) of medicine under the supervision of a responsible adult, exercising the standard of care of a prudent parent. No medicines are stored on the school premises. A small quantity of prescription drugs will be stored in the Administration Office if a child requires self-administering on a daily basis and parents have requested storage facilities. Parents are responsible for the provision of medication and notification of change of dosage.

### **Long Term Health Problems**

Where there are children with long-term health problems in school, proper and clearly understood arrangements for the administration of medicines must be made with the Board of Management. This is the responsibility of the parents/guardians. It would include measures such as self administration, administration under parents supervision or administration by school staff.

### **Life Threatening Condition**

Where children are suffering from life threatening conditions, parents/guardians must clearly outline, in writing, what should be done in a particular emergency situation, with particular reference to what may be a risk to the child. If emergency medication is necessary, arrangements must be made with the Board of Management. A letter of indemnity must be signed by the parents in respect of any liability that may arise regarding the administration of medication.

### **Guidelines for the Administration of Medicines**

1. The parents of the pupil with special medical needs must inform the Board of Management in writing of the condition, giving all necessary details of the condition. The request must also contain written instruction of the procedure to be followed in administering the medication.

2. Parents must write requesting the Board of Management to authorise the administration of the medication in school.
3. Where specific authorisation has been given by the Board of Management for the administration of medicine, the medicines must be brought to school by the parent/guardian/designated adult.
4. A written record of the date and time of administration must be kept by the person administering it.
5. Parents/Guardians are responsible for ensuring that emergency medication is supplied to the school and replenished when necessary.
6. Emergency medication must have exact details of how it is to be administered.
7. The BOM must inform the school's insurers accordingly.
8. Parents are further required to indemnify the Board of Management and members of the staff in respect of any liability that may arise regarding the administration of prescribed medicines in school.
9. All correspondence related to the above are kept in the school.

### **Medicines**

- Non-prescribed medicines will neither be stored nor administered to pupils in school.
- Teachers/SNAs in the school will only administer prescribed medication when arrangements have been put in place as outlined above.
- Arrangements for the storage of certain emergency medicines, which must be readily accessible at all times, must be made with the Principal.
- A Teacher/SNA must not administer any medication without the specific authorisation of the Board of Management.
- The prescribed medicine must be self-administered if possible, under the supervision of an authorised Teacher/SNA if not the parent.
- No teacher/SNA can be required to administer medicine or drugs to a pupil.
- In an emergency situation, qualified medical assistance will be secured at the earliest opportunity and the parents contacted.
- It is not recommended that children keep medication in bags, coats, etc.
- Where possible, the parents should arrange for the administration of prescribed medicines outside of school hours.

### **General Recommendations**

We recommend that any child who shows signs of illness should be kept at home; requests from parents to keep their children in at lunch break are not encouraged. A child too sick to play with peers should not be in school.